

# Sage 50 “Simply Accounting” - Intermediate

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This course is hands-on and designed to provide participants with a solid understanding of Intermediate Sage 50 Accounting. The class runs a day in length from 9:00 until 4:00. Included with all courses are course notes, a pad for note taking and telephone support following the class.

In the course, participants will gain an understanding of the capabilities of Sage 50 and how they can be applied to solve common business problems.

## **Inventory Control:**

- Preparing a plan for inventory setup
- Deciding which control accounts to setup as links
- Defining an inventory item
- Entering inventory items
- Adding historical amounts for inventory
- Turning the inventory system on line
- Processing purchases and sales of inventory items
- Preparing corrections for inventory
- Printing inventory reports

## **Job Costing:**

- Creating a plan for establishing jobs
- Defining the job
- Entering the various jobs
- Entering historical amounts for Jobs
- Using the job cost module through A/R, A/P, and payroll
- How to correct amounts in the Job module
- Printing Job Cost reports

## **Report Writer Features:**

- Introduction to Crystal Reports
- How to access reports
- How to modify sample reports such as cheques and invoices
- Printing altered reports with data